

Christ Episcopal Church Vestry Meeting



December 13, 2009 – 1:15pm

ATTENDEES: Gary Barker, Rector

Ann Christian, Mary Cole, Pam Glanville, Ed Greskowiak, Sue Ivy, Eileen Locke, Cathy Minga, Mary Mitchell, Shirley Warfield, Wayne Willis, Bill Wyrick, Bob Kirk (Treasurer), JoAnn Kirk (Registrar)

ABSENT: Rick Croot, Betty Woods

■ Opening Devotion: Mary Mitchell

■ **MINUTES:**

MOTION BY SHIRLEY WARFIELD: Accept minutes from last meeting (11/17/09) as written and distributed via e-mail. Seconded: Pam Glanville; Vote – Passed (Unanimous)

■ **TREASURER’S REPORT: BOB KIRK**

Bob reported that to date we are \$4,000 under budget for expenses and commended the Vestry for their effort. December income has been positive so far. He reported that several families have contributed more than pledged. The non-pledge income was budgeted at \$22,000 for this year; \$16,000 has been collected to date. Bob recommended the Vestry approve the purchase of Quick Books computer software to assist future Treasurers. He also suggested that some day we purchase a lap top computer for the church Treasurer to be used for CEC financial record keeping.

MOTION BY WAYNE WILLIS: We spend up to \$200 to purchase Quick Books. Seconded: Bill Wyrick; Vote – Passed (Unanimous)

Wayne Willis reported that he has reconciled the bank statement for November and in his best judgment everything is in order.

PROJECT TEAM REPORT: PETER LOWRY:

Peter reported that the project is moving steadily. Currently work is being done on the exterior walls and a gutter has been replaced. Some doors and windows have been back-ordered. The project should be completed sometime in January. The proposed date for the dedication is January 24th and he should know soon if there will be a delay. Bob Kirk asked where the members’ mailboxes would be located when the offices are moved downstairs – they will remain upstairs in the church hall. Pam is working on the Time Capsule and needs to review what is currently in the capsule. A bronze plaque will be installed at the site of the capsule.

Angie Lowry has created a proposed list of furnishings for the new offices, etc. This includes furniture we have on hand and proposed furniture to be purchased. She estimates between \$5,000-\$7,000 for furniture and window blinds. Angie will e-mail a list of proposed purchases to the Vestry. Ed Greskowiak will be handing the bidding on furnishings for the Project Team. In addition Brad Baylor will obtain bids for electronics (wiring, TV, etc.) estimated to be around \$2,300. The Project Team will present the competitive bids to the Vestry. Furnishings and electronics are not included in the ET Gresham project, but funds are available in the building fund. ET Gresham expects to finish under the \$194,000 original bid.

STEWARDSHIP COMMITTEE

Gary reported that we have received fifty-three pledges totaling \$138,150 so far. He commended the Stewardship Committee for their work. The committee has been calling members who have not pledged yet.

Angie requested that next year’s budget include expenses for this committee. (This comes under Administration and will be included in that Commission’s budget request.) Sue Ivy suggested that we set an earlier date for pledges next year to help the Vestry plan for the coming year. Wayne responded that in the proposed Financial Procedures it is recommended that the Stewardship Committee distribute pledge cards by October 10th.

Bob Kirk reported that he has e-mailed an estimate of expenses for 2010 and the Financial Committee should have a budget meeting the second week of January. Gary stated that the Diocese's pledge for 2010 is due soon and he will notify them that we are still working on our new budget. Nancy Greskowiak has been looking into family health insurance policies for the Rector and has found some less expensive options.

RECTOR'S REPORT: GARY BARKER

Gary reported that he has received the Trustees' annual report from Chairman, Roddy Delk. The Trustees award several scholarships to girls each year for higher education from the Nanny Gary Blackwell Fund. Cathy Minga (a former member of this committee) explained how these scholarships work. Nominations were presented to fill two recent vacancies. The Vestry elected Shirley Warfield and Barbara Neely to fill these positions.

Gary thanked the four outgoing Vestry members: Sue Ivy, Cathy Minga, Shirley Warfield and Bill Wyrick for serving on the Vestry.

SENIOR WARDEN REPORT: BILL WYRICK

Bill highlighted the past year's accomplishments. He stated that we have regained financial stability and rebuilt trust. He cited improvement in in-reach and outreach but said there is still lots to do.

He thanked Mary Mitchell and Anita Wyrick (CCC Chairmen) for organizing a warm clothing donation and wrapping gathering today at the church following the 11:00am service. They provided chili, corn bread and desserts.

■ **COMMISSION REPORTS:**

ADMINISTRATION: WAYNE WILLIS

Wayne explained that the Financial Procedures he has recently prepared and e-mailed to the Vestry are in accordance with national procedures that have been customized for CEC. They can be changed as needed.

MOTION BY BILL WYRICK: We adopt the Financial Procedures as prepared by Wayne Willis. Seconded: Shirley Warfield; Vote – Passed (Unanimous)

IN-REACH: MARY COLE

Mary reported that only one group of the newly formed Christ Church Connections has not met yet. She said that the groups could be increased if newcomers are interested.

OUTREACH: PAM GLANVILLE

Pam has compiled information for CEC participation for the Homeless Shelter the week of January 9-16. Those willing to help may sign up on schedule posted at church or call or e-mail Pam.

■ **OLD BUSINESS:**

Cathy Minga reported on the Vestry retreat scheduled for January 29-30, 2010 at the Airfield Conference Center. Participants will arrive after dinner on Friday, have breakfast and lunch at the center and adjourn Saturday afternoon. Each room will accommodate three people. Mary Mitchell volunteered to take over responsibility for the arrangements, as Cathy will be going off the Vestry in January. Vestry members attending will split the costs for rooms, conference room and meals. A \$200 deposit has been paid out of church funds.

NEW BUSINESS:

Sue Ivy expressed concern for the youth education program; particularly the J2A age group. She said more youth leaders are needed to work with the children and build the youth groups. A strong youth program would bring in new families.

The next meeting of the Vestry will be Tuesday, January 19, 2010. Meeting was adjourned at 3:50pm.

Respectfully submitted,

Jo Ann Kirk

Registrar